

**Bureau of Program Support Services**  
**Project Baseline Schedule / Budget Action**

UPC: \_\_\_\_\_ Project Title: \_\_\_\_\_  
PD Job#: \_\_\_\_\_ FD Job#: \_\_\_\_\_ Change No.: \_\_\_\_\_  
Requested by (PM) Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_\_

<b>SCHEDULE ACTION</b>	Establish Schedule	Revise Schedule	No Action
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Phase of work:      PD      FD

**Schedule Impacts (Construction)**

Baseline Award Date: \_\_\_\_\_ Baseline Program FY: \_\_\_\_\_ Baseline Finish Date: \_\_\_\_\_  
Current Award Date: \_\_\_\_\_ Current Program FY: \_\_\_\_\_ Current Finish Date: \_\_\_\_\_

Has the "Schedule" been negotiated with the Units involved?      Yes      No  
Quality Assurance Review (Design Only) :      Yes      No

BPSS - Scheduling Review \_\_\_\_\_

<b>BUDGET ACTION</b>	Establish Budget	Revise Budget	No Action
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Phase of work:      PD      FD

**BUDGET**

	Approved Original	+	Approved Revisions	+	Proposed Revisions	=	Proposed Budget
PD:							
FD:							

**ESTIMATES**

Utility: \_\_\_\_\_ CE: \_\_\_\_\_  
ROW: \_\_\_\_\_ CONST: \_\_\_\_\_

Have "Standard Man-Hours" been utilized for the development of this Budget?      Yes      No  
If "Non-Standard Man-Hours" have been utilized, have they been negotiated with the respective units?      Yes      No

BPSS - Office of Budget Development & Analysis Review \_\_\_\_\_

<b>JUSTIFICATION / EFFECTS OF REQUEST</b>	(Include Impacts to others)
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**APPROVAL**

		<b>Approve (Yes/No)</b>	<b>Comments</b>
_____ Date			_____
Program Manager			
_____ Date			_____
Program Support, Manager			
_____ Date			_____
Project Management, Director			